



HIGHFIELD ST. MATTHEW'S C.E. PRIMARY SCHOOL

Billinge Road, Pemberton, WIGAN, WN3 6BL

Telephone: (01942) 747818 Facsimile: (01942) 747819
Email: enquiries@hstm.school

Headteacher: Mrs A Barron

Ref: AB/RemoteLearning2021/Zoom
11th January 2021

Dear Parent(s)/Guardian(s)

I am writing to you today with good news. During the Christmas holidays, BT came into school and improved the IT infrastructure which has allowed us to begin supporting learning at home even further, through **Zoom**. As this is new to all staff, we ask for your patience, should there be any teething problems. We are going to trial the new learning platform towards the end of this week. During the zoom sessions, we ask that our 3 school rules: ready, respectful and safe, are followed, just as they would be in the classroom in school. We are aiming to have the full timetable of zoom support lessons set up from **Monday 18th January for all classes across the school.**

The responsibility to be logged in to 'ZOOM' lesson lies with the child and parent/guardian at home. Lessons will start promptly however, particularly in times of national emergency, issues and problems can occur as short notice which may impact this. The teacher and school must always prioritise the safety of the children in the building during this time. If for whatever reason you cannot access the start time or the Zoom session, please continue with your home learning booklet or:

- Reading book - <https://ukhosted102.renlearn.co.uk/2242163/>
- TT Rockstars/ Times tables practice - <https://play.ttrockstars.com/auth/school/teacher>
- Spellings - <https://www.spellingshed.com/en-gb/>
- Handwriting - <https://www.letterjoin.co.uk/>
- Learning from Oak Academy - <https://classroom.thenational.academy/>
- PE – Joe Wicks lessons - <https://www.youtube.com/c/TheBodyCoachTV/videos>

In line with the sign-up agreement for these lessons, we may not be able to stop the lesson to answer all questions as live teaching and other form of remote education are simultaneously being undertaken by our children at the same time, so please accept our apologies if this is the case.

Please can we remind parents that they are responsible for the safe and respectful manner in which these activities are conducted. **Videoing live lessons or taking photographs (or any form of capturing the activity and session) is strictly not permitted and will result in action being taken.** School reserves the right to pursue any examples of this with the relevant authorities and will deem it a most serious breach of the school's behaviour policy.

Parental Sign Up Agreement – Your child is unable to enter the zoom online learning until this form has been returned. Please return to the class teacher email address.

- I give permission for my child(ren) to interact with the classroom teacher/headteacher(s) using the 'Zoom' (cloud meetings) app, including permission to communicate using microphone and camera.
- I understand that by giving permission, 'meetings' will be occasional – by invitation only - and that 'attendance' will be sought only by my child's/children's year group teachers using the year groups email addresses.
- Should you or your child(ren) be invited to meet by an individual or organisation not using said address format, the invitation would be reported to the Designated Safeguarding Lead (Mr Lovgreen) immediately as a potential safeguarding issue in accordance with Highfield St Matthew's Safeguarding and E-Safety Policies.
- I understand that my child(ren) will only be invited to meet between the hours on 9am and 4pm, Monday to Friday during term time.
- I understand that teachers should not be invited to meet on Zoom by parents.





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- I understand that Students under the age of 18 should not go to www.zoom.us or any other website or app store to download the app or create an account because:
 - (i) they should only be joining Zoom meeting sessions as participants (not separate account holders) through the School Subscriber's (teacher) account;
 - (ii) minors are not permitted to create an account per Zoom's Terms of Service.
- I understand that Videoing live lessons or taking photographs (or any form of capturing the activity and session) is strictly not permitted. School reserves the right to pursue any examples of this with the relevant authorities and will deem it a most serious breach of the school's behaviour policy.
- I understand that as parent or guardian, I am responsible for supervising the suitability of my child's/children's online access, communication and the 'home' setting (wherever distance learning is taking place outside of school). This includes ensuring children have a quiet, safe space from which to meet (in an appropriate room), are wearing appropriate clothing, and that there are no age-inappropriate or unlicensed background noises visuals or moving images. I understand that only my child(ren) will join the meeting, and that adults and other children will not be permitted to partake without prior agreement by all parties. Parents are encouraged to supervise (but not appear on screen). Each meeting will end at the teacher's discretion.
- I understand that classroom teachers will approach Zoom meetings as being an extension of the classroom learning environment. As such, classroom and school expectations, procedures, policies, and rules will be adhered to as normal - by teachers and children alike. Teachers will facilitate and lead all meetings and will follow Highfield St Matthew's behaviour policy and classroom rules.
- I give permission for my child(ren) to experience and access learning resources, as deemed suitable and appropriate by the classroom teacher in the normal, recognised classroom learning environment.

By signing and returning this form, I confirm I have read, understood and agree to the above, and that I confirm my consent to my child(ren) using Zoom as outlined.

Please return this page of the letter to the class email (highlighted on the first page of the letter) before your child's first zoom lesson.

Child's Name

Class.....

Parent/Carer sign

Date

